

Evergreen International Aviation
Legal Department
3850 Three Mile Lane
McMinnville, Oregon 97128
503-472-9361 Ext. 4807

To Our Suppliers:

As a contractor or subcontractor to the United States Government, our Company is subject to the provisions of Executive Order #11246, as amended and other Executive Orders, statutes, and regulations relating to Equal Employment Opportunity.

We must certify that we are in compliance with these requirements and in turn, are required to notify our suppliers that they may have similar obligations. Your organization may be required to comply with those authorities administered by the Office of Federal Contract Compliance Programs.

If the value of your contract, agreement or purchase order with our Company exceeds \$50,000.00 and your organization has more than 50 employees, your organization is expected to comply as follows:

1. File with the appropriate federal agency an annual report on Standard Form 100 (EEO-1)
2. Develop and maintain a current written affirmative action compliance program for each of its establishments pursuant to the provisions of 41 CFR Part 60-2.
3. Comply with the requirements of 41 CFR Part 60-250 and 60-250.4, and 41 CFR Part 60-741.4, pertaining to affirmative action for disabled veterans, veterans of the Vietnam Era, and persons with disabilities.

If your contract, agreement, or purchase order with our Company is between \$10,000.00 and \$50,000.00, or if you have a contract of \$50,000.00 or more, but fewer than 50 employees, you are required not to discriminate in employment and to take affirmative action to assure that unlawful discrimination does not occur.

You are receiving this letter because you are on our vendor list. If we have paid money to you within the last year you are considered a vendor. There are some exceptions to the rule such as doctor's offices, donations, and loan payments, etc. If you have inadvertently received one of these statements and you fit into one of those categories, please disregard this notice.

Thank you for your assistance.

Legal Dept.
Evergreen International Aviation